

## **A. Vacancy Notice**

### **National Institute of Public Co-operation and Child Development**

(An autonomous Institution under Ministry of Women and Child Development, Government of India.)  
Southern Regional Centre, No 18, New Town, Yelahanka, Opp. to Fedral Mogul Factory Main Gate  
Doddaballapura Road, Bangalore – 560 064. Phone: 080-28462818, 080-28461355, Fax 080-  
28461793, E-mail: rd[nipccdbl@gmail.com](mailto:nipccdbl@gmail.com), Website: [www.nipccd.nic.in](http://www.nipccd.nic.in)

### **WALK-IN-TEST / INTERVIEW**

NIPCCD is an autonomous organization under Ministry of Women and Child Development engaged in Research, Training and Consultancy in the twin fields of Women & Child Development.

The Institute invites suitable candidates for a Walk-in-Test and Interview on **16.2.2018** for the posts of Project Assistants & Skill Test for Data Entry Operators at its Southern Regional Centre, Bengaluru for various Projects

For further details, please visit the Institute's Website [www.nipccd.nic.in/vac.htm](http://www.nipccd.nic.in/vac.htm)

Asst. Admn. Officer (I/c.)

## **B. Details of Vacancy**

### **National Institute of Public Co-operation and Child Development**

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**Southern Regional Centre, No 18, New Town, Yelahanka, Opp. to Federal Mogul Factory Main Gate**

**Doddaballapur Road, Bangalore – 560 064, Karnataka.**

**Phone: 080-28462818, 080-28461355, Fax 080-28461793,**

**E-mail: [rdnipccdb@gmail.com](mailto:rdnipccdb@gmail.com), Website: [www.nipccd.nic.in/vac.htm](http://www.nipccd.nic.in/vac.htm)**

Walk-in-Test and Interview for Temporary Contractual Posts at SRC, Bengaluru on 16<sup>th</sup> FEBRUARY, 2018.

The Institute invites suitable candidates for a Walk-in-Test and Interview / Skill Test for the following posts at its Southern Regional Centre, Bengaluru for upcoming Research Projects:

#### **A. For Research Projects at SRC, Bengaluru:**

Sl. No	Post	Essential Requirements	Other Requirements	Age Limit	Remuneration	Date and time of written test/skill test and interview
	<b><u>FULL - TIME:</u></b>					
1	Project Assistants – Projects  ( To be assigned to Research Projects as per suitability and requirements of the Projects)	a) Masters Degree in Social Work, Psychology, Sociology, Human Development, Child Development, Home Science, Nutrition with atleast a Second Division.  b) Proficiency in English  c) Proficiency in use of Computer software, Internet, M.S. Word, M.S. Excel , M.S. Power Point etc.  d) Minimum Two years' work experience in the	(i) Working knowledge of one or more South Indian languages such as Kannada, Telugu, Tamil, Malayalam & Hindi to be assigned to Research Projects as per suitability and requirements of the Project.  ii) Exposure to Flagship programmes of Government relating to Women and Children	35 years	Rs. 25,000/- per month	<b><u>16-02-2018</u></b> <b>(i) 9.30 a.m.</b> <b>(ii) 3.00 p.m.</b>

		fields of Women & Child Development including, data collection from field, preparation of tables, graphs etc. data analysis & drafting of reports etc.,				
Sl. No.	Post	Essential Requirements	Desirable	Age limit	Remuneration	Date and time of skill test, interview
04	Data Entry Operator	i) Candidates possessing 10+2 Certificate or equivalent certificate ii) Knowledge of use of computers software & Internet with skills in using M.S. Office packages such as M.S. Words, M.S. Excel & M.S. Power Point	a) Prior experience of similar nature.	35 years	Rs. 15,000/- per month	<b>16-02-2018</b> <b>Skill test at 9.30 a.m</b>

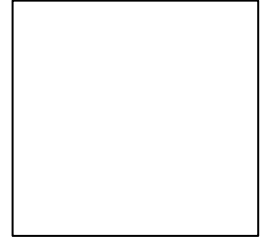
### **General**

1. **Application Form** : Available on Institute's Website. [www.nipccd.nic.in / vac.htm](http://www.nipccd.nic.in/vac.htm). Filled Application Form with self-attested recent colour passport size photograph, testimonials to be submitted on the day of test / interview / skill test on M S Office package.
2. **Location for written Test and Interview / Skill Test /**: Southern Regional Centre, No 18, New Town, Yelahanka, Opp. to Federal Mogul Factory Gate No. 1, Doddaballapur Road, Bangalore – 560 064, Karnataka.
3. **Selection:**
  - 1) Project Assistants - Written test & interview
  - 2) Data Entry Operator - Skill Test on M S Office package
4. Posts at Sl. No. 1, entails travel depending on Project requirements for data collection etc.
5. In case of difficulty in locating the address or clarifications, please call the Asst. Admn. Officer I/c. on 080- 28563796, 080-28462818, 080-28461355  
[rdnipccdbi@gmail.com](mailto:rdnipccdbi@gmail.com)

**C. Application Form ( for download)**

**NATIONAL INSTITUTE OF PUBLIC COOPEATION & CHILD DEVELOPMENT**  
**Southern Regional Centre, Bangalore**  
No. 18, New Town, Yelahanka, Doddaballapura Road, Opp. to Federal Moghul Factory Main Gate,  
Bangalore – 560 064/ email: rdnipccdbl@gmail.com  
Ph: 080-28462818, 080-28461355, Fax 080-28461793

**Application Form for Project Posts**



**NAME OF THE POST APPLIED FOR** : .....

1.	Full Name (in Capital letters)	:				
2.	Father's Name	:				
3.	Mother's Name	:				
4.	Husband's Name (In case of female married candidates )	:				
5.	Nationality	:				
6.	(a) Address for communication	:				
	(b) Permanent Address (c) e-mail ID (d) Mobile phone No. (e) Telephone No.	:				
7.	Date of Birth	:				
8.	Details of Educational Qualifications	:				
Year of Passing	Institution/University	Subject studied	Duration of Study	Exam Passed	% of marks	Divn/ Class

9.	Details of Professional / Technical Educational Qualifications Additional Sheet may be added, if required:					
Year of Passing	Institution/University	Subject studied	Duration of Study	Exam Passed	% of marks	Divn/ Class
10.	Details of Experience (Candidates are advised to fill-up this column carefully and in terms of conditions stipulated in the Advertisement to avoid rejection) Additional sheet may be added, if required.					
Name of Organization	Post held	Pay Scale/ Monthly Emoluments ( Rs.)	Duration of Service		Nature of appointment whether regular or adhoc	Remarks
			From	To		
11.	Any other relevant information which you would like to mention in support of your suitability for the post applied for:					
12.	DECLARATION: (i) I hereby declare that I fulfill the eligibility conditions as per the advertisement and that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage or not satisfying the eligibility conditions according to the requirement mentioned in the advertisement, my candidature / Appointment is liable to be cancelled / terminated. (ii) I have enclosed the required attested copies of the certificates.					

Place :  
Date :

Signature of the Applicant

